

Brooke-Hancock-Ohio-Marshall RSVP ■ 948 Main Street Follansbee, WV 26037 ■ Phone: 527-3410 ■ Fax: 527-4278

* ALL VOLUNTEER HOUR SHEETS MUST BE SIGNED AND IN THE RSVP OFFICE BY THE 5TH OF EACH MONTH *

STATION _____

MONTH/YEAR _____

SUPERVISOR'S SIGNATURE: _____

VOLUNTEER'S SIGNATURE: _____

| DATE | VOLUNTEER'S NAME | # OF CLIENTS SERVED | TIME IN | TIME OUT | HOURS | RSVP USE ONLY | |
|---|------------------|---------------------|---------|----------|-------|---------------|---|
| | | | | | | TOTAL HRS | MEALS |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
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| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

* DO NOT WRITE BELOW THIS LINE...FOR RSVP USE ONLY*

BHN _____
 BHN _____
 BHN _____
 BHN _____
 BHN _____

HOURS _____
 HOURS _____
 HOURS _____
 HOURS _____
 HOURS _____

TOTAL HOURS: _____

RSVP DIRECTOR _____ DATE _____